**Title of the Article (font size 24 Bold)**

**Abstract** (14 points font size bold)

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| The maximum length of your abstract should be 150-250 words in total. A structured abstract should include:   * Purpose * Design/methodology/approach * Findings * Research limitations/implications   11 points font size, single spacing | | |
| **Keywords:** *Your submission should include up to 4-6 appropriate keywords. Short keywords should be captured from the principal topics of the paper (10 points font size italic and line spacing is 1.15)* | | |
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**NOTE:**

* **Ensure that the name of the author is NOT written anywhere in the anonymous file**

**1. Introduction**

Start your body of the manuscript in the second page. In your introduction, you should provide a clear and sufficient background of research. The background should provide a wider view of the research problem you are addressing supplemented by sufficient citation highlighting the key research variables.

Your introduction should also contain the purpose and significance of the study, highlighting the research gap you aim to address. Emphasize the contribution to the body of knowledge to clearly explain what made you decide to research this topic.

Structure your introduction with long paragraphs organized by clear storyline supporting your research problem. For example, you could start by providing a wider view of the research background followed by the purpose and significance. In the last section of your introduction, you could provide the study aims and specific objectives.

The entire manuscript should be formatted as follows:

* Contents are 12 points font size
* Line and paragraph spacing is 1.5
* The total word count of the manuscript should be from 6,000 to 8,000 including references.
* Use APA 7 format in citation

**2. Literature Review**

In this section, you need to provide sufficient citations from the latest five years to support your research objectives. You can arrange your discussions by theme.

Format your contents using the following:

**Headings are 14 points font size bold. Headings should be numbered accordingly.**

*Subheadings are* ***12 points font size italic. Subheads must also be numbered accordingly.*** Format headings and subheads as follow:

**2. Literature Review**

***2.1. Theoretical Framework***

**3. Methodology**

You should focus on the main stages of your research, research methods, and the influences of your research. You should give the reason of choosing particular samples, research methods, and or research designs. You can arrange this section with subheads.

The essential parts of this section include:

***3.1. Research Design.*** Discuss the framework of the study and justify the design used.

***3.2. Participants of the Study.*** Provide the number and characteristics of the participants, sampling technique and justify the appropriateness of the number and the technique used.

***3.3. Instrumentation and Data Gathering Process.*** Provide the instrument used in data gathering and explain the process of data gathering.

***3.4. Data Analysis.*** Discuss in details how the data were analyzed.

***3.5. Research Ethics.*** For studies involving human subjects, it is highly important to discuss the approval of the conduct of the study, informed consent and voluntary participation, participants safety and welfare and confidentiality and data protection.

**4. Findings and Discussion**

In this section, you need to present your results by table, figure or themes.

**Figure or Table with appropriate captures are** **10 points font size bold.** Format your figure and table as follows:

Provide a brief introduction of your table or figure then present the table or figure.

**Figure 1 (10 points font size bold)**

*Figure caption (10 points font size italics. Use sentence case.)*

***Source****:* Include the source whenever applicable

Provide the explanation and discussion of your figure below it.

Similarly, provide a brief introduction of your table thereafter present the table.

**Table 1 (10 points font size bold. Use continuous numbering)**

*Table caption (10 points font size italics. Use sentence case.)*

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| --- | --- | --- |
| **Column head A** | **Column head B** | **Column head C** |
| No borders and lines within the table contents |  |  |
|  |  |  |
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***Legend****:* Include the data interpretation here.

Provide the explanation and discussion of your table below it.

**5. Conclusion**

You should summarize and conclude the main point of your research. You restate the main argument and present the key conclusion and recommendations of your research outputs. You explain about the implications for further research, as well as what extent your questions or hypotheses of your research have been answered. Finally, the limitations of your research should be highlighted.

**Include the following parts in your manuscript as appropriate**

**Disclosure statement**

No potential conflict of interest was reported by the author(s).

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This work was not supported by any funding. (*if the paper is self-funded*)

-OR-

This work is funded by [name of the funding institution] (*if the paper is funded by an institution*) and the APC is paid by [name of institution funding the APC] (*if the APC is paid by an institution*).

**Institutional Review Board Statement** (*if the paper involves primary data gathering with human subjects only*)

This study was conducted in accordance with the ethical guidelines set by [*name of the institution*]. The conduct of this study has been approved and given relative clearance(s) by [*name of institution(s) granting clearance or approval of the conduct of the data gathering involving human subjects*].

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The ethical review and approval were waived for this study. (*if the institution waived the ethical review and approval.*)

OR

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**Declaration**

The author declares the use of Artificial Intelligence (AI) in writing this paper. In particular, the author used [*write the AI tool used in this paper*] in [*write the particular purpose of AI use. For example, Quillbot in searching appropriate literature, summarizing key points and paraphrasing ideas*.] The author takes full responsibility in ensuring proper review and editing of contents generated using AI.

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Remove if the author did not use AI in writing the paper.

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**References**

You should supply a reference list in alphabetical order. All references in your manuscript must be formatted using APA 7th Edition. Please ensure that you check all your citations for completeness.

Excerpt of the APA 7th Edition is presented below.

* All sources cited within the document should be included in the list.
* List the references in alphabetical order by the first author’s last name.
* References are formatted with a hanging indent set at 0.5 inches.
* Provide 1 space between each part or element of the citation (i.e., author, date, title, source information).
* Use the current standard for the DOI for all sources, which is the DOI URL that begins with <https://doi.org/>.
* Use of shortened URL is acceptable.
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Example for journal article:

Ancheta, R.F. & Ancheta, H.B. (2020). The new normal in education: A challenge to the private basic education institutions in the Philippines? *International Journal of Educational Management and Development Studies*, 1(1), 1-19. <https://doi.org/10.53378/345960>

**Appendices**